

**Associate Position for Retired Executive for Finance Department
(20/2025)**

Job Description:

To manage finance related function in NREL.

Required Qualification:

B.com/ICWAI(Inter)/CA(Inter)/BBA(Fin).

Required Experience Profile:

The candidate should have retired at pay scale of E1-E8 level equivalent of NTPC Ltd. from Public Sector Undertakings, Autonomous Organizations of Central/State Governments, and members of National Level Professional Institutions.

The candidate should have experience of working in Finance in CPSU where SAP has been implemented for at least 10 years.

Having worked in areas of any Corporate Finance Function and /or Finalisation of Accounts and/or Vendor Payments and/or Concurrence and/or Treasury Function. Working knowledge of Excel.

Experience of working in SAP environment for at least 10 years.

Other Criteria: At least 01 outstanding rating in last three years excluding in year of superannuation.

Period of Engagement: For a period of 02 years

Upper Age Limit: 65 years as on 01.03.2025

Applicants are required to submit their biodata including, DOB, Qualifications, designation/grade/level wise experience details with period of experience and name(s) of Organisation/department etc in the enclosed Format (Annex – A) through email mentioning subject as “Retired Associate for Finance Department: 20/25” at ngelcareers@ntpc.co.in.

No. of positions: 05

Location: Greater Noida

Remarks: The no. of positions and locations are tentative and are subject to increase/ decrease/ change as per requirement.

Last date of application till 10.03.2025

ANNEX - A
APPLICATION FOR POSITION OF ASSOCIATE POSITIONS (CIVIL/ ELECTRICAL) FOR
VARIOUS PROJECTS OF NGEL/ NREL (03/ 2024-25)

S.No	DETAILS	PARTICULARS				
1	NAME OF THE POST					
2	APPLICANT'S NAME (Sh./Smt./Ms.)					
3	FATHER'S / HUSBAND'S NAME (Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
6	CORRESPONDENCE ADDRESS					
		STATE:	PINCODE:			
7	TELEPHONE NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	EMAIL ID					
10	a. ORGANISATION FROM WHERE RETIRED					
	b. EMPLOYEE NO./ CODE IN ORGANISATION FROM WHERE RETIRED					
11	EDUCATIONAL QUALIFICATION					
	Qualification	Particulars	Subjects	Institute / University	%, or, CGPA	Passing Year
A	Graduation					
B	Post Graduation					
C	Others					
12	WORK EXPERIENCE DETAILS (FILL ONLY THE APPLICABLE COLUMN)					
I	TOTAL WORK EXPERIENCE	YEARS		MONTHS		DAYS
II	Complete details of service / position held since joining (separate sheet may be attached if required)					
	Post Held	Organization Name with place of posting	Pay Scale/ Level	Period (From – To) dd/mm/yy – dd/mm/yy		
A						
B						
C						
III	BRIEF DESCRIPTION OF THE WORK EXPERIENCE (separate sheet may be enclosed if required)					
IV	ANY OTHER RELEVANT INFORMATION (DISTINCTION/AWARD/CERTIFICATE, etc.)					

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled, if, any information is found to be incorrect / false, at any point in time.

Date:

Signature of Candidate

Place

Name:

(Additional sheets may be enclosed if required)